

BOROUGH OF MERCHANTVILLE, NEW JERSEY
APPLICATION FOR USE OF BOROUGH OF MERCHANTVILLE PROPERTY

Name or Organization: _____
(First) (Last)

Name of Contact Person: _____
(First) (Last)

Address: _____
(Street) (City) (State) (Zip)

Phone: Home _____ Work _____ Cell _____

Site (Please Circle): Community Center (Outside only) Community Center (Inside only)

Wellwood Park Gazebo (Chestnut & Centre) Morrissey Park

Other Facility _____

Date of Event: _____ Type of Event: _____

Time of Event: Start _____ End _____ Number of People _____

NO ALCOHOLIC BEVERAGES ARE PERMITTED ON BOROUGH PROPERTY!

Should decorations be desired, positively no nails, screws, staples, tacks, push pins or any other metallic object may be used to secure these decorations. Decorations may only be attached with easily removable tape. **ALL DECORATIONS MUST BE REMOVED IMMEDIATELY AT THE END OF THE EVENT.**

Should any cooking on Borough property be desired, the Borough Fire Official must be notified prior to the submission of this application. Please call 856-488-0404 to review your plans.

For use of the Community Center building and or grounds, please contact Joe or Ashleigh at 856-662-0922 for availability and requirements.

The Applicant will be responsible for the clean up of any debris created and or associated with the event. The applicant will also be responsible for the repair of any damage to Borough property caused by or directly related to the event.

Signature of Applicant: _____ Date: _____

FOR BOROUGH USE ONLY

Received by Community Affairs Officer: _____
(Signature) (Date)

Approved by Borough Fire Official: _____
(Signature) (Date)

Approved by Chief of Police: _____
(Signature) (Date)

Approved by Director of Public Safety: _____
(Signature) (Date)

Approved by Borough Council: _____
(Date)

Comments: _____

